

Gananoque Public Library Board Meeting Minutes
September 24, 2024
Gananoque Public Library

Present: Chris McDonald – Vice Chair, Patrick Kirkby, Jana Miller, Lynda Pilkey, Marion Sprenger, Peter, Tytler, Kathleen Warburton, Deirdre Crichton

Regrets: Marian McLeod, Jana Miller, Abigail Webster

1. Call to Order – 5:00 p.m.

2. Adoption of Agenda

Motion 2024 – 28

Moved: Lynda Pilkey Seconded: Patrick Kirkby Carried

Motion: To approve the agenda as amended.

3. Adoption of the Minutes.

Motion 2024 – 29

Moved: Patrick Kirkby Seconded: Lynda Pilkey Carried

Motion: To approve the minutes of August 26, 2024.

4. Business arising from the Minutes

- a) Two Row Wapum and Dish with One Spoon - update. Deirdre will check with Stratford Public Library about what they did. The library will close the library for ILL training.

5 New Business

- a) CEO/Head Librarian Reports – Deirdre provided a written and verbal update. The library will close on two days for a couple of hours for interlibrary loan training.
- b) Update on Survey – 142 people have filled out the questionnaire. Deirdre will check with the Town to add a link and possibly boost the post.
- c) Strategic Plan – suggestion for 10 questions for the survey/timing. This is complete.
- d) Focus Group / facilitator update. Deirdre will check with Allison to see what her availability is. She will also check with a library that recently completed a strategic plan to see what they did.
- e) Summer Reading Program update – Deirdre will send out statistical information when it is submitted to the organizers.
- f) New e-mail address – the bell e-mail address will no longer be to send information to the board. The gplp@bellnet.ca account will be eliminated once all updates have been made to current contacts
- g) Book buying policy – was discussed. Deirdre will purchase books not available from Whitehots through Beggars Banquet Books.

6. Other

a) CEO Contract

Motion 2024 – 30

Moved: Marion Sprenger Seconded: Kathleen Warburton Carried

Motion: To accept the extension of the CEO contract to the 20th of September 2025, along with a cost-of-living increase in the new year.

b) Budget – Deirdre will draft a budget and send it out next week. Deirdre will check to see if the audited statement has been finalized and library reserves.

7. Next Meeting – October 28, 2024, after the Strategic Planning session after 3 p.m.

9. Motion to Adjourn

Motion 2024 – 31

Moved: Lynda Pilkey

Motion: To adjourn