

Gananoque Public Library Board Meeting Minutes
August 26, 2024
Gananoque Public Library

Present: Marian McLeod – Chair, Patrick Kirkby, Chris McDonald, Jana Miller, Lynda Pilkey,
Marion Sprenger, Kathleen Warburton, Deirdre Crichton

Regrets: Peter, Tytler, Abigail Webster, Kathleen Warburton

1. Call to Order – 5:05 p.m.

2. Adoption of Agenda

Motion 2024 – 25

Moved: Marion Sprenger

Seconded: Lynda Pilkey

Carried

Motion: To approve the agenda.

3. Adoption of the Minutes.

Motion 2024 – 26

Moved: Marion Sprenger

Seconded: Chris McDonald

Carried

Motion: To approve the minutes of July 29, 2024.

4. Business arising from the Minutes

- a) Progress re: receiving bills in a timely manner – Deirdre will recheck hydro bills.
- b) Le FestivILES – The library hosted a French / English Storytime
- c) TD Summer Reading Program – A reserve account should be set up for the \$8000 prize.
- d) Information regarding the cost and installation of the convex mirror for safety surveillance of the “Pod” by staff at the desk – Deirdre will check into a surveillance camera instead. To be developed a camera use policy and signage.
- e) Customer Service Survey status – Board reviewed. Deirdre will update and send out to board to review. Focus Group – a zoom meeting will be set up. Could use zoom for focus group meetings.
- f) Cost of Strategic Plan advisors’ visit in the fall – There will be no charge. Open house to celebrated TD Summer Reading Club Award – Marian provided an update.

5. New Business

- a) CEO/ Head Librarian Reports – Deirdre provided a verbal and written reports. Deirdre showed board members one of the dementia kits that are being developed. Rack cards will be taken to the Town Hall.
- b) Investments – No update was provided.

6 Other – Deirdre will send a letter to board for a contract extension

7. Next Meeting – September 30, 2024, at 5 p.m. Changed to last Monday in the month.

9. Motion to Adjourn

Motion 2024 – 27

Moved: Chris McDonald

Motion: To adjourn