

Gananoque Public Library Board Meeting Minutes
March 25, 2024
Gananoque Public Library

Present: Marian McLeod – Chair, Patrick Kirkby, Chris McDonald, Lynda Pilkey, Marion Sprenger, Peter Tytler, Kathleen Warburton, Abigail Webster Deirdre Crichton

Regrets: Jana Miller

1. Call to Order – 5:04 p.m.
2. Declaration of Conflict of Interest - none
3. Adoption of Agenda

Motion 2024 – 07

Moved: Lynda Pilkey Seconded: Marion Sprenger Carried
Motion: To approve the agenda.

4. Adoption of the Minutes.

Motion 2024 – 08

Moved: Kathleen Warburton Seconded: Marion Sprenger Carried
Motion: To approve the minutes of February 26, 2024

5. Business arising from the Minutes

- a) New format of statistics - Deirdre will remove board meetings from volunteer statistics. Volunteer statistics will be cumulative.
- b) What do Ontario libraries pay for insurance. Since the library only received two responses Deirdre will resend the question out to libraries.
- c) Deirdre will determine if rental agreement like the Museum that would allow the library to apply for the Trillium grant independently. Deirdre will check with the Trillium Foundation to determine if this is a possibility.
- d) Updated marketing presentation. Deirdre will check to see if it can be put into a Power-point format and send it out. When making presentations it was pointed out that it would be good to provide information as to what the library does and ask the question what you would like.
- e) Strategic plan opportunities – Deirdre will check to see what schedule can be set up and if it is possible to have a in person session for at least one of the sessions.

Motion 2024 – 09

Moved: Kathleen Warburton Seconded: Marion Sprenger Carried
Motion: To move along with the strategic planning sessions as outlined by OLS.

f) Discussion regarding the library and the eclipse – Closed as normal. .

6. New Business

- a) CEO / Head Librarian Reports – Deirdre provided a written and verbal report including and update on the TD Summer Reading Club awards submission. Deirdre will check and see why Hydro is not showing up on the reports even though invoices have been submitted to the Town. She will also check into the why PT salaries appear low. Deirdre will check into GIC / Saving Accounts options.
- b) Printer Lease / Buy – Deirdre will check to see if prices are locked in for the five years.

Motion 2024 – 10

Moved: Chris McDonald

Seconded: Kathleen Warburton

Carried

Motion: To lease the Konica C300i printer from Upper Canada Offices.

7. Other

8. Next Meeting – April 29, 2024

9. Motion to Adjourn

Motion 2024 – 11

Moved: Marion Sprenger

Motion: To adjourn