

Gananoque Public Library Board Meeting Minutes  
April 22, 2024  
Gananoque Public Library

Present: Marian McLeod – Chair, Patrick Kirkby, Lynn Lambert, Chris McDonald, Lynda Pilkey, Marion Sprenger, Peter Tytler, Kathleen Warburton, Deirdre Crichton

Regrets: Jana Miller, Abigail Webster

1. Call to Order – 5:05 p.m.
2. Declaration of Conflict of Interest - none
3. Adoption of Agenda

Motion 2024 – 12

Moved: Lynda Pilkey                      Seconded: Marion Sprenger                      Carried

Motion: To approve the agenda as amended.

4. Adoption of the Minutes.

Motion 2024 – 13

Moved: Patrick Kirkby                      Seconded: Marion Sprenger                      Carried

Motion: To approve the minutes of March 25, 2024, as amended.

5. Business arising from the Minutes

- a) Follow up survey to other libraires in Ontario re insurance - Deirdre will send information from other libraries to Melanie.

Motion 2024 – 14

Moved: Chris McDonald                      Seconded: Lynn Lambert                      Carried

Motion: To write back to the town with information received and ask the Town to review library allocation of insurance.

- b) Possibility of any advantage of securing a rental agreement similar to that of the Museum that would allow the Library to apply for the Trillium Grants independently of the Town – Deirdre confirmed that the library does have to apply through the Town. Deirdre will ask to be invited to any Town meetings that discuss grants and talk with the Communications officer about including the library in grant proposals.
- c) Potential scheduling for Strategic Planning – the library board approved the schedule as outlined. Staff will be asked to participate. Deirdre will ask for cost of in person meeting.
- d) Concerns regarding hydro not being recorded or up to date on Town monthly financial reports' evident low pay of part-time staff recorded. Part-time staff is now up to date. Deirdre will follow up regarding the hydro as she was sent the 2023 statements.

- e) GIC savings account options – Deirdre will talk with TD Bank staff regarding library options.
- f) Leased Printer – Deirdre will provide a report as to the value / use of the new printer after two months.

## 6. Head Librarian / CEO Reports

Deirdre provided a written and verbal report. Deirdre will check to see what the down does when the library has a Surplus is there a Town reserve for the library.

## 7. New Business

- a) Information regarding former marketing strategies – Deirdre will print out copies for anyone who could not access the document.
- b) Programming - Jana asked if the library run more programs for older youth/teen programming moving forward
- c) Printer Lease / Buy – Deirdre will check to see if prices are locked in for the five years.
- d) Joel Stone Birthday Celebration – Gananoque Public Library and the Visitor Centre are working together to put on the event in August. Gananoque Public Library will use \$1,000 to help pay for Soper Creek Wildlife Rescue put on three shows during the celebration. The Rotary Club is being approached to pay the rest of the cost.
- e) Quarterly Report. – Deirdre will submit to the Town.
- f) In Camera Meeting.

## 8. Next Meeting – May 27, 2024

## 9. Motion to Adjourn

Motion 2024 – 15

Moved: Chris McDonald

Motion: To adjourn