

Gananoque Public Library Board Meeting Minutes
September 25, 2023
Gananoque Public Library

Present: Marian McLeod – Chair, Patrick Kirby, Lynn Lambert, Chris McDonald, Jana Miller,
Lynda Pilkey, Marion Sprenger, Peter Tytler, Abigail Webster, Kathleen Warburton, Deirdre
Crichton
Mayor Beddows

1. Call to Order – 5 p.m.
2. Declaration of Conflict of Interest - none
3. Adoption of Agenda

Motion 2023 – 32
Moved: Lynda Pilkey Seconded: Jana Miller Carried
Motion: To approve the agenda as amended.

4. Adoption of the Minutes.

Motion 2023 – 33
Moved: Marion Sprenger Seconded: Chris McDonald Carried
Motion: To approve the minutes of August 28, 2023.

5. Business arising from the Minutes

- a) Review of wording submitted by Marion regarding programming policy.

Motion 2023 – 34
Moved: Kathleen Warburton Seconded: Marion Sprenger Carried
Motion: To accept the Operational Programming Policy revisions for review.

Opened floor for discussion of the policy revisions.

Motion 2023 – 35
Moved: Patrick Kirby Seconded: Chris McDonald Carried
Motion: To defer.

Peter will do a re-write.

- b) Funding for the soap stone carving class – Deirdre provided information regarding savings.

Motion 2023 – 36
Moved: Jana Miller Seconded: Lynda Pilkey Carried
Motion: Move to run the soap stone carving workshop as outlined.

- c) Visioning of Strategic Planning Sessions including plans for Accessibility – Peter provided an update. Deirdre will review and update what has been accomplished with the strategic plan. Deirdre will send links to Lake Oswego Public Library Visioning Session and a copy of the Leeds and Thousand Islands Strategic Plan.

Motion 2023 – 37

Moved: Peter Tytler

Seconded: Mayor Beddows

Carried

Motion: To create a new vision statement by the end of the board term.

- d) Town requirements for accessible washrooms – Deirdre will request information as to what the requirements are for washroom update approval for a lease holder from the CAO.
- e) Storytime – Community Readers – Deirdre recommended that PA Day programming would be a better place to invite community readers, this is because the children attending Storytime are so young.
- f) Tic Toc – Staff can use iPad Pro; students will need to be recruited. Snap Chat was also mentioned as an option.

6. New Business

- a) CEO / Head Librarian Reports – Deirdre sent out written reports.
- b) 2024 Budget Information – Mayor Beddows provided an update. The library board is to tell the Town what dollar amount the library needs to maintain current service levels.
- c) Use of e-mail as means of communication outside of official board meetings / policies and procedures – Deirdre will send out information.
- d) Audited Statement

Motion 2023 – 38

Moved: Peter Tytler

Seconded: Chris McDonald

Carried

Motion: To accept the Gananoque Public Library audited statements as presented.

7. Other

8. Next Meeting – October 23, 2023

9. Motion to Adjourn

Motion 2023 – 39

Moved: Abigail Webster

Motion: To adjourn the meeting.