

Gananoque Public Library Board Meeting Minutes
August 28, 2023
Gananoque Public Library

Present: Marian McLeod – Chair, Patrick Kirby, Chris McDonald, Jana Miller, Lynda Pilkey, Marion Sprenger, Peter Tytler, Abigail Webster, Deirdre Crichton

Regrets: Lynn Lambert, Kathleen Warburton,

1. Declaration of Conflict of Interest - none

2. Adoption of Agenda

Motion 2023 – 29

Moved: Jana Miller Seconded: Chris McDonald Carried

Motion: To approve the agenda as amended.

3. Adoption of the Minutes.

Motion 2023 – 30

Moved: Lynda Pilkey Seconded: Jana Miller Carried

Motion: To approve the minutes of July 24, 2023.

4. Business arising from the Minutes

- a) Late Hydro bills – Deirde will ask for utility invoices be sent to the library and check to see if Town utilities bills are separated.
- b) Review of Board members submission for wording of unscheduled visitors and Code of Conduct – Marion will circulate what she has drafted.
- c) Publicity including Tic Toc follow up – Deirde will continue to try to get in touch with staff at Brockville Public Library.
- d) Story time by residents held over to September – Deirdre will check to see what age of children are attending story time programs. If too young library will investigate adding a story time on PA Days and inviting guests from the community. She will also check into possibility of adult short story readings.
- e) Tic Toc – Deirdre will get in touch with Brockville.

5. New Business

- a) CEO / Head Librarian Reports – Deirdre presented a verbal and written report. Deirdre will look for funding for Soap Stone Carving workshop. The board would like to see all programs be free.
- b) Incident report form – looks fine.
- c) Review of programming policies including volunteer or guest speakers. Marion will send out alternative wording for discussion at the next meeting.

6. Other

Architect Report – Chris will check with Robert Kennedy what is required for the washrooms.

The possibility of community input Vision Session and Accessibility Plan session was discussed.

7. Next Meeting – September 25, 2023

8. Motion to Adjourn

Motion 2023 – 31

Moved: Chris McDonald

Motion: To adjourn the meeting.