

Gananoque Public Library Board Meeting Minutes  
April 24, 2023  
Gananoque Public Library

Present: Marian McLeod – Chair, Patrick Kirkby, Lynn Lambert, Chris McDonald, Lynda Pilkey, Marion Sprenger, Peter Tytler, Kathleen Warburton, Abigail Webster, Deirdre Crichton  
Regrets: Jana Miller, Abigail Webster

1. Declaration of Conflict of Interest - none
2. Adoption of Agenda

Motion 2023 – 13

Moved: Chris McDonald	Seconded: Lynda Pilkey	Carried
Motion: To approve the agenda.		

3. Adoption of the Minutes.

Motion 2023 – 14

Moved: Lynda Pilkey	Seconded: Marian Sprenger	Carried
Motion: To approve the minutes of March 27, 2023.		

4. Business arising from the Minutes

- a) Presentation to Town Council regarding the Accessibility Assessment – Chris and Marion will update the presentation to present to council along with the quarterly report.

Motion 2023 – 15

Moved: Lynda Pilkey	Seconded: Kathleen Warburton	Carried
Motion: For Chris McDonald and Marion Springer to update the accessibility presentation.		

- b) Follow up to Abigail’s suggestion to expand awareness to teen concerning libraries activities and programs via TikTok. Deirdre will collect information from other libraries.
- c) American Sign Language Program – Deirdre and Marion provided an update 14 people have signed up.
- d) Volunteer Fair – Pam is creating a display for the fair on April 25<sup>th</sup>. Marion Sprenger said she would attend. Deirdre will check to see if library volunteers are required to pay for CPIC checks.

5. New Business

- a) CEO / Head Librarian Reports – Deirdre presented a verbal and written report. She also provided an update on the staff meeting held earlier in the day. A letter will be sent Town Council to formally approve Abigail to the library board.
- b) Board Training – Training modules will to be presented at 4 p.m. prior to the next four board meetings.

- c) Children's Summer Programming and TD Reading Program – Deirdre provided an update.
- d) Board Training. Board training videos will be set up 1 hour prior to the next four board meetings for anyone wishing to view them.
- e) First Quarterly Report for 2023 – Deirdre sent out a draft copy and will add seed lending library and other items library offers in the report.
- f) Statement request from auditor regarding financial statements and policies concerning financial transactions – Marian and Deirdre provided and update.
- g) put in their newsletters.

6. Other

- a) June is Indigenous Literature Month – Deirdre will check to see if the writer's festival will sponsor an author visit.
- b) Food Access Network is hosting a Spaghetti Dinner on May 4<sup>th</sup> to demonstrate what a community kitchen is.

7. Next Meeting – May 29, 2023

8. Motion to Adjourn

Motion 2023 – 16

Moved: Kathleen Warburton

Motion: To adjourn the meeting.