

Gananoque Public Library Board Meeting Minutes
August 27, 2018
Gananoque Public Library

Present: Marian McLeod – Chair Jose Mann – Vice-Chair, Joe Jansen, Chris McDonald, Jana Miller, Lynda Pilkey, Deirdre Crichton
Regrets: Jose Mann, Jim McGee, Jack Noseworthy,

1. Declaration of Conflict of Interest - none

2. Adoption of Agenda

Motion 2018 – 30

Moved: Joe Jansen Seconded: Jana Miller

Carried

Motion: To approve the agenda as amended

3. Adoption of the July 23, 2018 minutes

Motion 2018 – 31

Moved: Chris McDonald Seconded: Joe Jansen

Carried

Motion: To approve the minutes of July 23, 2018.

4. Business arising from the minutes

1. Progress of Book Bag design - Deirdre has ordered more bags that are smaller in size.
2. Drop off slot – Joe will check with Brenda about enlarging the book drop slot.
3. Exterior Library doors – one door has been repaired looks as if more needs to be done. Joe will send e-mail with regard to doors and eaves trough.
4. Public Works – the letter has been delivered.

5. New Business

1. CEO / Head Librarian Reports – Deirdre presented a verbal and written report. On the financial reports Insignia should have separate line on revenues and expenses.
2. Quarterly Report to the Gananoque Town Council – Deirdre will submit the June report.
3. Discussion draft Role of Teenager Volunteers in the library – Deirdre will update draft and add a slide to the Teen presentation. Brenda Asselin will be contacted about adding the library to list of places accepting teen volunteers.
4. Older Adult Advisory Committee - Marian and Pam met. No date has been set for another meeting. Deirdre will send out roles and responsibility document.
5. GISS Presentation – Chris will send a message to Jack. Deirdre
6. Firefox Approach – Chris send an e-mail to see if there would be an interest in using this approach. A meeting to talk the GISS principal will be set up.

7. Cliff Edwards request – Deirdre will inform Cliff that the library has a policy and will not be able to sell his CD's.

8.

6. Other

Motion 2018 – 32

Moved: Jose Mann

Motion: To adjourn the meeting