

Gananoque Public Library Board Meeting Minutes  
June 25, 2018  
Gananoque Public Library

Present: Marian McLeod – Chair Jose Mann – Vice-Chair, Joe Jansen, Jim McGee, Jana Miller, Lynda Pilkey, Deirdre Crichton    Regrets: Chris McDonald, Jack Noseworthy

1. Declaration of Conflict of Interest - none

2. Adoption of Agenda

Motion 2018 – 22

Moved: Joe Jansen                      Seconded: Jose Mann    Carried

Motion: To approve the agenda

3. Adoption of the May 28, 2018 minutes

Motion 2018 – 23

Moved: Jose Mann                      Seconded: Jana Miller    Carried

Motion: To approve the minutes of May 28, 2018 as amended.

4. Business arising from the minutes

- a) In Camera Meeting June 12<sup>th</sup> – Marian will pass on information to board members.
- b) Book Bag design follow up. Deirdre showed three samples and will follow up with pricing.
- c) Letter to Public Works – Marian drafted a letter. Deirdre will mail and send a copy by e-mail to the Manager of Public Works.
- d) Book Drop Slot – Deirdre talked to Terry and will try to get a quote as how much it will cost to expand the book drop.

5. New Business

- a) CEO / Head Librarian Reports – Deirdre presented a verbal and written report.

Motion 2018 – 24

Moved: Joe Jansen                      Seconded: Jose Mann    Carried

Motion: To approve the furniture budget over expenditure to purchase a 55" TV.

- b) Draft Audit – Draft audit looks good.
- c) Employment Standards Act Implementation – changes in vacation calculations were noted.

6. Other

7. Next Meeting: July 23

Date of Next Meeting – Monday July 23<sup>rd</sup> at 5:00 p.m. at the library.

Motion 2018 – 25

Moved: Jose Mann

Motion: To adjourn the meeting