

Gananoque Public Library Board Meeting Minutes
May 28, 2018
Gananoque Public Library

Present: Marian McLeod – Chair Jose Mann – Vice-Chair, Chris McDonald, Jana Miller, Jack Noseworthy, Lynda Pilkey, Deirdre Crichton Regrets: Joe Jansen, Jim McGee

1. Declaration of Conflict of Interest - none

2. Adoption of Agenda as amended

Motion 2018 – 19

Moved: Lynda Pilkey Seconded: Chris McDonald Carried

Motion: To approve the agenda

3. Adoption of the April 23, 2018 minutes

Motion 2018 – 20

Moved: Jana Miller Seconded: Jack Noteworthy Carried

Motion: To approve the minutes of April 23, 2018 as amended.

4. Business arising from the minutes

- a) Follow up on Need for vulnerable Sector Police Checks – staff have been informed
- b) Role of Older Advisory Committee tabled until later in the meeting.
- c) Feedback Lions' Club Presentation – the presentation went well around 50 people were at the meeting.
- d) Receipt printer receipts – Insignia is currently working on this so that we will be able to print out the library value of books borrowed on the receipts.

5. New Business

- a) CEO / Head Librarian Reports – Deirdre presented a verbal and written report. A Bookkeeping Tips for Small Business Success workshop has been set up and scheduled for June 13th at 6 p.m.
- b) Presentation to GISS – It was agreed that the presentation would be made in the fall and that Jack would work with Pam on posters to be put up.
- c) Application for Seniors Grant ... technology – it was decided not to apply this year but wait for next year.
- d) Confirmation that Deirdre will renew her contract to stay as CEO / Head Librarian for a minimum of two years.
- e) Need to hold an in camera meeting within next few weeks – Tuesday June 12th at 3 p.m. at J Mann Books.

- f) Opportunity new funding for seniors' activities, accommodation ... any ideas? – Pam and Marion will sit down to talk about the role of the OAAC. Marian asked board members to send her any ideas on how to get seniors involved creatively in the library. Suggestions to start the conversation ... book bags, FM system and / or pocket talkers, arm chairs that accommodate accessible needs of seniors. There is a possibility that they could be facilitators of a book club at Carveth or Fox Run. Deirdre will ask Pam to design something to go on a book back and get a quote for how much it would cost to print.
- g) Access to library – A concern over lack of access to the library on Park street was expressed. Sidewalks would help alleviate this issue. Marian will draft a letter that will go to Manager of Public Works Paul McMunn and CAO Shellee Fournier.
- h) Book Slot – Deirdre will check with Terry to see if something can be done about the slot which jams easily.

6. Other

Date of Next Meeting – Monday June 25th at 5:00 p.m. at the library.

Motion 2018 – 21

Moved: Chris McDonald

Motion: To adjourn the meeting