

Gananoque Public Library Board Meeting Minutes  
5:00 p.m. September 23, 2013  
Gananoque Public Library

Present: Marian McLeod, Chair, Elizabeth Dorrington, Vice Chair, Roberta Abbott, Joe Jansen, Chris MacDonald, Jose Mann, Elsa Kanarens, Deirdre Crichton

1. Welcome & Introductions
2. Declaration of Conflict of Interest

No declarations.

3. Adoption of agenda

Motion: To approve agenda as amended

Moved: Jose Mann      Seconded: Chris MacDonald      Carried

4. Adoption of the minutes from the previous July meetings.

Motion: To approve the minutes of July 22, 2013.

Moved: Joe Jansen      Seconded: Jose Mann      Carried

5. Business arising from Minutes.

New CEO hired.

6. Transition Report

Elsa presented a written report and circulation statistics. Deirdre will look into the cost to convert the library catalogue from Mandarin to SirsiDynix.

7. Finance Report as prepared by John Jeffrey

Deirdre will check into the financial surplus noted in the financial report and look at the financial information from January until the Town took over managing library finances, and determine status of the Beaumont bequest funds.

8. Application for funding Ministry Culture and Recreation

Deirdre will submit the application for the 2013 / 2014 funding from the Ministry of Culture and Recreation. The operations grant is for \$13,700.

Board Chair:

Date:

9. Bill Gananoque Reporter

There is an outstanding bill. The invoice will be less than anticipated as the advertisement for the CEO did not go in paper but it was paid for.

10. Open House / Publicity re ne CEO

The Chair proposed that the Open House take place during Ontario Public Library Week . Saturday October 19, 2013 is the proposed date for the Open House.

11. Library Week

Library Week – October 20-26, 2013

Motion: That Deirdre set up Ontario Library Week / Open House and is free to call anyone if available to do anything to promote library week and anything else.

Moved: Jose Mann

Seconded: Chris MacDonald

Carried

12. SOLS Meeting

Meeting: October 23, 2013 in Prescott 10 am - 4 pm afternoon session on patron privacy and the retention of records. Deirdre will attend.

13. Other Business

Motion: To pay Elsa Kanarens for two weeks of pay at the rate of acting CEO for the period September 16, 2013 to September 27, 2013.

Next regular meeting Monday October 28, 2013 @ 5:00 p.m. at the Gananoque Public Library

Adjournment

Board Chair

Date: