

Gananoque Public Library Board Meeting Minutes
March 24, 2014
Gananoque Public Library

Present: Marian McLeod, Chair, Elizabeth Dorrington, Vice Chair, Roberta Abbott, Joe Jansen, Chris McDonald, Jose Mann, Deirdre Crichton

1. Welcome

2. Declaration of Conflict of Interest - none

3. Adoption of Agenda

Motion 2014 – 06

Moved: Joe Jansen Seconded: Jose Mann Carried
To approve the agenda as amended.

4. Adoption of the minutes from the February 24, 2014 Meeting.

Motion 2014 – 07

Moved: Chris McDonald Seconded: Jose Mann Carried
Motion: To approve the minutes of February 24, 2014.

5. Business Arising from Minutes.

- a. Service for Seniors Article CEO reports
- b. Long Term Service Tea

Deirdre provided information as to what was being planned and a discussion followed. Deirdre will follow up with the catering suggestions.

Motion 2014 – 08

Moved: Joe Jansen Seconded: Chris McDonald Carried
Motion: To approve the spending of up to \$200.00 for the event.

6. New Business:

- 1. Discussion of CEO/Head Librarian performance review form.

An evaluation form from SOLS will be used for the evaluation. The evaluation team is Marion and Jose. Board Members are asked to provide input to Marion McLeod.

- 2. CEO / Head Librarian Analysis and Recommendations from the Community Survey Question Results.

A written report was presented and a discussion took place about the document. Suggestions for a Sign Language Club and Star Wars Night were noted.

Board Chair:

Date:

3. Other Items

a. Chair will be away during April, she will be back for the April 28, 2014 meeting.

b. CEO reports

Deirdre presented a written and verbal report. It was noted that Covidien has a \$1,000 grant available. At the last EDC meeting the library as a community space was brought up. Deirdre will invite Jerrod to the May meeting. A discussion about book deposits in trees / recycled boxes to promote the library and the summer reading program took place.

7. Next Meeting Date

April 28, 2014

Motion 2014 – 09

Moved: Chris McDonald Seconded: Elizabeth Dorrington

Carried

Motion: To adjourn the meeting.

Board Chair:

Date: