

Gananoque Public Library Board Meeting Minutes  
June 23, 2014  
Gananoque Public Library

Present: Marian McLeod, Chair, Elizabeth Dorrington, Vice Chair, Joe Jansen, Chris McDonald, Jose Mann, Deirdre Crichton

Regrets: Roberta Abbott

Guest: Jarod Tombetta

**1. Welcome**

**2. Declaration of Conflict of Interest - none**

**3. Adoption of Agenda**

Motion 2014 – 16

Moved: Joe Jansen

Seconded: Jose Mann

Carried

To approve the agenda as amended.

**4. Adoption of the minutes from the May 26, 2014 Meeting.**

Motion 2014 – 17

Moved: Jose Mann

Seconded: Chris McDonald

Carried

Motion: To approve the minutes of May 26, 2014 as amended.

**5. Business Arising from Minutes.**

a. CEO / Head Librarian Evaluation

i. CEO

Evaluation was conducted and Marian McLeod met with Deirdre and distributed document to the board and CEO.

ii. Staff comments

Marian McLeod provide information and a discussion took place regarding the comments. Deirdre will follow-up with staff.

b. Art Display in the Library

It was agreed that pictures would continue to be displayed in the library indefinitely.

c. ADP HR financial reports.

The Treasurer is meeting with ADP representatives this week to discuss issues.

d. E-reader lending documents.

Agreed that it was acceptable at the last Board Meeting.

Board Chair:

Date:

e. Overdrive information

One staff member at SOLS selects material, staff can make suggestions.

**6. New Business:**

a) CEO Reports

Deirdre presented written and verbal reports. The library has been selected by MyFM to be the community partner for the month of July. An interview is currently airing promoting the Summer Reading program. Deirdre will put minutes and reports on the website.

Financial Reports – Deirdre indicated computer cartridges and toner has increased the computer expenses and that more money was spent for programming to promote the TD summer reading club and programs.

Other:

a) Need for private office – Can currently utilize town spaces and Joe will talk to CAO re artifacts.

b) Honorarium

Motion 2014 – 18

Moved: Jose Mann

Seconded: Joe Jansen

Carried

Motion: To provide \$ 50 gift certificates to Jess Keating, David Day and Ben Bright.

Jared talked about the consumer survey results.

**7. Next Meeting Date**

September 22, 2014

Motion 2014 – 19

Moved: Jose Mann

Seconded: Chris McDonald

Carried

Motion: To adjourn the meeting.

Board Chair:

Date: